

Administrative Order



Administrative Order No.: 4-98

Title: Schedule of Fees for Routine Medical Service Rendered to Incarcerated Inmates

Ordered: 12/5/1995

Effective: 12/5/1995

AUTHORITY:

Florida Statutes 901.35 and 951.032, Chapter 33-8.007 - Florida Administrative Code Rules of the Department of Corrections and Rehabilitation. The fees to be derived will be placed in the inmates welfare fund and will assist in defraying the cost of indigent over the counter medication.

POLICY:

This Administrative Order establishes a fee schedule for routine medical services rendered to inmates incarcerated in facilities operated by the Metropolitan Dade County Department of Corrections and Rehabilitation.

The Metro-Dade Department of Corrections and Rehabilitation will provide each inmate the opportunity for medical, dental, and mental health services. A reimbursement for medical services, medication, and transportation provided to inmates may be levied against the inmate's personal account. Mental Health Services will not require a reimbursement.

All inmates will receive the same level of medical, dental and mental health care regardless of their ability to pay. If the inmate has sufficient funds to cover the reimbursement, it will be deducted from his/her account. If the inmate does not have the funds to cover the reimbursement, his/her account will be debited as monies are placed into the inmate's account. Inmates with an inmate account balance of two (2) dollars or less will be considered indigent.

Over-the-counter (OTC) medication will be available through inmate commissary as approved by Corrections Health Services. At no time will any inmate be denied access to medical services due to lack of funds.

APPLICABILITY:

The provisions of this procedure are applicable to all inmates incarcerated in facilities operated by Metro-Dade Department of Corrections and Rehabilitation.

PROCEDURES:

The administration of this Administrative Order is delegated to the Director, Dade County Corrections and Rehabilitation Department, who shall be responsible for the collection of fees and the delivery of required medical services to inmates pursuant of Florida Administrative Code 33-8.007.

The inmate will be advised of a fee schedule and policy during the orientation process and a copy will be posted in each housing unit as well as the inmate handbook.

A. Sick Call

1. When examined at sick call by a Doctor, Dentist, Nurse, Dental Assistant,

B. Medications

1. No fee will be assessed for Psychotropic Medications.
2. Prescription medications will be assessed at the scheduled handling fee.
3. There will be no charge for refills for a period of twenty-eight (28) days from
4. Over-the-counter (OTC) medications will be available through Inmate
5. Inmates housed in the Department of Corrections and Rehabilitation

C. Diagnostic Services

1. Fees for diagnostic services will be provided at the established scheduled

handling fee.

2. Excluded from a fee assessment are diagnostic services offered by the Staff Psychiatrist, as well as those fees included in Sections D of this policy.

D. There will be no fee for the following services:

1. Initial Screening
2. Physical Assessment
3. VDRL (Syphilis)/TB (Tuberculosis) Testing
4. STD (Sexually Transmitted Disease) Treatment
5. Mental Health Services
6. HIV medical care, medications specific to HIV, and lab work.
7. Test ordered by the medical department within sixty 60 days of the health appraisal.
8. Emergencies as determined by Corrections Health Services.
9. Doctor's follow-up visits for same condition within 60 days.
10. Communicable diseases and infestations including lice and scabies.
11. Use of force, inmate confrontations, restraint checks, and injuries other than self-inflicted.

E. Medical Transportation

1. The transportation of an inmate for the purpose of examination by their own private physician/dentist will be at the scheduled fee. The examination must be court ordered and with the approval of the medical staff.
2. Transportation will be coordinated through Corrections Health Services by the Special Transportation Unit.

F. Billing Procedures

1. A three-part billing form will be used. When services are provided, medical/dental staff member will annotate the charges on the billing form and distribute as follows:
 - a. Original - Inmate Commissary
 - b. Copy - filed in inmate's medical record
 - c. Copy - given to inmate
2. Inmate accounting will deduct from the inmate's account, the amount indicated on the billing form. If the inmate's account shows less than a two (2) dollars balance, the amount shown on the billing form will be debited against the account and the fees will be deducted as monies are placed

into the account.

3. All debits for Health Services will be zeroed out upon the release of the inmate.

G. Fee Schedule

Doctor's sick call	\$5.00
Nurse's sick call	\$3.00
Dentist's sick call	\$5.00
Dental Assistant sick call	\$3.00
Prescription Fee	\$5.00 each
Diagnostic Services	\$2.00
Medical transportation (own physician)	\$80.00 base fee.

H. Due Process

Under no circumstances will an inmate be denied health care services due to their inability to pay. If an inmate disputes any charge against his/her inmate account, he/she may utilize the inmate grievance process.

This Administrative Order is hereby submitted to the Board of County Commissioners of Dade County.

Armando Vidal, P.E .

County Manager